

FSA ID (Federal Student Aid ID) Checklist

Steps for creating a FSA ID at fsaid.ed.gov:

- Enter a valid email address** so that the FSA can contact you, for example, to reset your password (recommended).
- Create a memorable and unique username** between 6 and 30 characters (no special characters).
- Create a memorable password between 8 and 30 characters** containing at least three of the following: one upper case letter, one lower case letter, one number, or one special character.
- Enter your personal details**, which includes your Social Security Number, Date of Birth, First Name, Middle Initial, and Last Name (as it appears on your Social Security card).
- Enter your mailing address** where you normally received traditional mail.
- Set up 4 security questions**, including two you create yourself.
- Provide a unique 8-digit code** (recommended).
- Provide a cell phone number** with texting capabilities (strongly recommended).

If you need assistance **resetting** your FSA ID, please contact Federal Student Aid **prior** to attending a FAFSA workshop. Federal Student Aid can be reached by phone at 1-800- 557-7394.